

Administrative Regulation

INSTRUCTION

Early Promotion

When promotion to the next higher grade before the end of the school year is being considered, the following process will be followed:

1. A written referral will be completed by the parents and student's teacher(s) and will include pertinent information regarding the reason why a promotion to the next higher grade would be of benefit to the student. A record of the student's school achievement and other activities since entering school will be compiled for consideration.
2. The principal may appoint a committee such as the student study team to review the conditions of the referral and to assist with the decision. A District level administrator will assist, as needed.
3. Criteria to be considered when making the determination for early promotion:
 - The student shall have demonstrated consistently high achievement for the previous two years and should be achieving at the next grade level in all subjects.
 - The student should have an exemplary attendance record of at least 95%, excluding unexpected and routine childhood illnesses.
 - The student should demonstrate social/emotional awareness and stability above the level of expectancy for the grade level to which presently assigned.
 - The student's concerns, unique interests and abilities will also be considered.
4. Early promotions should take place at mid-year or in middle school at the end of the first or second trimester/quarter. This will allow the student to gain experience and demonstrate skills and knowledge in the newly assigned grade.
5. The decision to promote the student to the next grade level for the following year will be made by the principal and a review committee or student study team.

Approved: July 26, 1984

Revised: March 10, 1992